

**INSTRUCTIONS:**  
 • Please check all information pertaining to this house.  
 • Write any additional information on the lines below.

1. On what kind of foundation is your house built? Please indicate the portion of each (excluding the garage).  
 SLAB  ¼  ½  ¾  ALL  
 CRAWL SPACE  ¼  ½  ¾  ALL  
 BASEMENT  ¼  ½  ¾  ALL

What kind of finish is in your basement?  
 FLOOR:  
 TILE/LINOLEUM  BRICK  
 CARPET  STONE  
 CONCRETE  DIRT

WALLS:  
 PANELING  
 DRYWALL  
 CONCRETE BLOCK

CEILING  
 SUSPENDED  
 DRYWALL  
 UNFINISHED (JOISTS)

What is the approximate size of any finished area in the basement?  
 \_\_\_\_\_' x \_\_\_\_\_'

And what is the height of the ceiling?:  
 6 feet or more  Less than 6 feet

2. What materials are on the floor of this house? (Check all that apply)  
 CARPET  
 PINE  
 HARDWOOD  
 LINOLEUM  
 TILE  
 OTHER (Describe) \_\_\_\_\_

3. What materials are on the interior walls of this house? (Check all that apply)  
 PLASTER/KAL KOTE  
 FIBERBOARD  
 PANELING  
 UNFINISHED  
 DRYWALL  
 OTHER (Describe) \_\_\_\_\_

4. Please list the number of rooms on each floor (excluding the bathrooms)  
 \_\_\_\_\_ BASEMENT  
 \_\_\_\_\_ FIRST  
 \_\_\_\_\_ SECOND  
 \_\_\_\_\_ THIRD

Please list the number of bedrooms on each floor.  
 \_\_\_\_\_ BASEMENT  
 \_\_\_\_\_ FIRST  
 \_\_\_\_\_ SECOND  
 \_\_\_\_\_ THIRD

5. Does this house have a fireplace?  
 YES  NO  
 If yes, what kind is it?  
 GAS  WOODBURNING  
 If yes, how many stacks (chimneys) does it have? \_\_\_\_\_  
 If yes, how many fireplace openings does it have? \_\_\_\_\_

6. What heat sources are in the house?  
 FORCED AIR  
 GEOTHERMAL  
 CEILING CABLE  
 HEAT PUMP  
 SPACE HEATER  
 STEAM/HOT WATER  
 BASEBOARD  
 WOOD STOVE ONLY  
 NO HEAT  
 OTHER (Describe) \_\_\_\_\_

7. Does this house have central air-conditioning?  
 YES  NO

8. How many 3-fixture baths (toilet, sink, tub and/or shower) does this house have? \_\_\_\_\_  
 How many 2-fixture baths (toilet and sink only) does this house have? \_\_\_\_\_

8. What other plumbing fixtures are in this house? (Please indicate how many of each)  
 LAUNDRY TUBS # \_\_\_\_\_  
 HOT TUB/WHIRLPOOL # \_\_\_\_\_  
 ADDITIONAL BATHROOM SINKS # \_\_\_\_\_  
 WET BAR # \_\_\_\_\_  
 OTHER (Describe) \_\_\_\_\_

9. What year was this house built?  
 \_\_\_\_\_

10. Did you purchase this house recently?  
 YES  NO  
 If yes, when? \_\_\_\_\_  
 For how much? \_\_\_\_\_

11. What is the street address for this house/property?  
 \_\_\_\_\_  
 NUMBER \_\_\_\_\_ STREET/ROAD \_\_\_\_\_

12. Have you remodeled/improved this house in the last 7 years?  
 YES  NO  
**IF YES, PLEASE FILL OUT THE BOX ON THE BOTTOM LEFT OF CARD.**  
 If YES, what year? \_\_\_\_\_  
 What was remodeled? \_\_\_\_\_  
 Cost \$ \_\_\_\_\_

**NEW CONSTRUCTION OR REMODELING**

Check the kind of structure(s)/ building(s) you have built or remodeled (including unfinished projects):  
 NEW HOUSE  
 ADDITION(S) TO HOUSE  
 EXTERIOR REMODELING  
 INTERIOR REMODELING  
 NEW GARAGE --  ATTACHED  DETACHED  
 NEW OUTBUILDING(S) (SHEDS, GAZEBOS, ETC)  
 OTHER (Describe)

Date Started: \_\_\_\_/\_\_\_\_/\_\_\_\_ Date Job Finished: \_\_\_\_/\_\_\_\_/\_\_\_\_

If not finished as of 1-1-\_\_\_\_, please tell us what has yet to be completed:  
 \_\_\_\_\_

Approximate Cost: \$ \_\_\_\_\_

Does this include labor?  YES  NO

**STRUCTURE INFORMATION:**

Approximate Size (in feet or in total square footage): \_\_\_\_\_

Exterior Description (foundation, roofing materials, etc.):  
 \_\_\_\_\_  
 \_\_\_\_\_

Interior Description (flooring, wall coverings, etc.):  
 \_\_\_\_\_  
 \_\_\_\_\_

List structure(s) removed, if any: \_\_\_\_\_

APPRAISER'S QUESTIONS: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

PROPERTY OWNER'S COMMENTS: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

\* YOUR NAME: \_\_\_\_\_

\* TODAY'S DATE: \_\_\_\_/\_\_\_\_/\_\_\_\_

*Your time and cooperation are greatly appreciated.*  
**THANK YOU!**